

**VIETNAM VETERANS OF AMERICA
CHAPTER 885**



PURPOSE The primary purpose of the Vietnam Veterans of America Chapter 885 Scholarship Fund (VVA885SF) is to provide limited funds toward improving the education and cultural development of children, grandchildren, and great-grandchildren of Vietnam Era service members attending Cape Fear Community College (CFCC).

HISTORY Members of Vietnam Veterans of America Chapter 885 founded the VVA885SF in 2003. It serves to recognize the importance of education as necessary to the preservation of a free democracy.

SCHOLARSHIP COMMITTEE The Scholarship Committee provides leadership and support to VVA885SF. Candidates for the committee are to be active members of Chapter 885 and will be appointed by the chapter president each year. Term of office is to be one year, extending from January 01 through December 31; a member may be appointed for additional years. The Scholarship Committee consists of three, but not more than five members, to include one currently serving chapter officer.

If the child, grandchild, or great-grandchild of a committee members submits for award of a scholarship, that committee member will request of the chapter president that another chapter member be appointed in his or her place; this will eliminate any possible conflict of interest.

No member of the Scholarship Committee shall receive any compensation from the chapter. All services or work associated with the VVA885SF is strictly voluntary.

FUND RAISING In order to provide support for this scholarship, financial contributions are obtained by Chapter 885 through fundraisers, personal contributions, and other methods approved by the Chapter membership. The Scholarship Committee will assess the best method to invest these funds to grow for the benefit of the scholarship. This appointed committee would also manage distribution of these funds.

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MEETINGS Any Chapter 885 member may attend Scholarship Committee meetings, held twice a year or as additional meetings are needed. The location of meetings rotates through out the year.

STUDENT ELGIBILITY A student admitted to or currently attending Cape Fear Community College with a grade point average of 3.0 (on a grade scale of 1.0 to 4.0) may receive a one-time distribution of funds up to \$250 for freshman students and up to \$500 for sophomore students. The Scholarship Committee based on available funds each January will determine total funding for scholarships each year.

APPLICATION PROCESS Through information appearing in Chapter 885 publications, electronic and other media, and in publications of the Cape Fear Community College, students related to any parent, grandparent, or legal guardian with United States military service during the Vietnam Era (August 5, 1964 - May 7, 1975) are advised to submit an application to Chapter 885. Applicant must submit a formal application. Completed applications must be postmarked before March 31, to be received between April 1 and May 15 for consideration for the next academic year.

1. Applicants Name:
2. Phone:
3. Street Address:
4. City, State, ZIP:
5. Name & address of last school attended:
6. Anticipated field of study (degree or certificate program):
7. Essay: (Equivalent of two (2) typewritten pages, double spaced) Describe an experience that has encouraged you to pursue the field of higher education. How do you anticipate that your education will influence your life in the future?

APPLICATION FORM Attached

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STUDENT RESPONSIBILITIES VVA885SF assigns specific responsibilities to each recipient. Failure to comply with all requirements will result in cancellation of the application. Responsibilities include:

1. The applicant must provide proof of acceptance/enrollment at Cape Fear Community College in written form issued by the institution.
2. The applicant must provide proof of grade point average in written form issued by the last school or institution attended.
3. The applicant must provide documented proof that a parent or grand parent served honorably in one of the five (5) armed services of the United States during the Vietnam Era.
4. Each applicant awarded a scholarship is required to provide a glossy finish photograph (head shot) and approve release of the announcement of the award to the media.
5. Each scholarship recipient is required to write to Chapter 885 at least once during the year for which the scholarship is awarded to share their educational experience (a short story, suggest it be humorous in nature. This material may be published in Chapter 885 publications. Additionally, each scholarship recipient is required to attend one regularly scheduled Chapter meeting during the year for which the scholarship is awarded.

SELECTION PROCESS The VVA885SF Scholarship Committee receives, evaluates, and recommends action based upon selection criteria: degree or certificate program of study, relationship to a Vietnam Era service member, and recommendations from school, church, and/or civic representatives. The Scholarship Committee will evaluate each applicant according to the following criteria and applicants will be placed in order of rank:

1. Major field of study at CFCC
2. Relationship to a Vietnam Era service member
3. Grade point average
4. Recommendations from school, church, and/or civic representatives

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DISTRIBUTIONS OF SCHOLASHIP AWARDS Scholarship funds are paid directly to Cape Fear Community College Foundation to be credited to the students' accounts. If, after awarded a scholarship, the student does not attend CFCC, the monies shall be returned to Chapter 885 Scholarship Fund to be awarded as determined by the Scholarship Committee.

EXIT PLAN In the event that Chapter 885 of the Vietnam Veterans of America is dissolved, any remaining funds in the scholarship fund will be donated to the Cape Fear Community College. These funds to be used as scholarship funds for any CFCC student and the school shall be asked to place a plaque in memory of all Vietnam Era Service Members somewhere on the school grounds.

AUTHOR Dr. Harvey C. Hutchison,
CW4(Ret.), United States Regular Army "Welcome Home!"

APPROVED BY VOTE OF VVA CHAPTER 885 MEMBERS: 23 August 2004

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APPLICATION RECEIVED BY: _____

DATE: _____

CFCC Acceptance Letter/Proof of Enrollment attached? Yes _____ NO _____

Proof of relationship and service documentation attached? Yes _____ NO _____

Two-page Essay attached? Yes _____ NO _____

Additional attachments (list):

If applicant is selected to receive this scholarship, their picture and essay may be published in VVA Chapter 885 publications or made available on the Chapter's Website. Additionally, the Chapter may submit news releases of the scholarship award to media outlets. The applicant (or parent or guardian if applicant is under the age of twenty-one years at time of application) must agree to the Chapter's use of this information before any publication can be made. Their choice must be made before any distribution of funds. Therefore the applicant (or parent/guardian) must indicate on this form if this information can be published then sign the application where indicate to acknowledge their understanding of this agreement.

VVA Chapter 885 Publications: YES NO VVA Chapter 885 Website: YES NO

Media Outlets (TV, RADIO, NEWSPAPERS) YES NO

Signed Applicant (Parent/Guardian): _____

Date Signed: _____